



December 1, 2016

Dear Parents and Guardians,

Registration for the 2017-2018 school year is under way. We will be using the same process for registration as last year. We again will collect all data via SchoolSpeak so that when you finish updating your profile in SchoolSpeak you are nearly done. We have been successful in getting registration down to a single sheet of paper again this year.

Tuition is still all inclusive, i.e. re-registration fees, general student fees, assessment fees, etc. Only school uniforms, hot lunches, school supplies, and volunteer hours are not included in this flat tuition rate. Tuition for the upcoming school year will be mailed home in January. ***Re-registration is assumed.***

First month's tuition is due in full by February 29, 2017. Families unable to make this deadline will be billed automatically through FACTS for next year's first month's tuition in four installments beginning in March. The remaining tuition payments will be collected through FACTS beginning in July, 2017. Monthly payers will make their final payment in May, 2018. First months tuition is not discounted. Financial aid will be applied equally to outstanding tuition payments. First month's payment is refundable until June 1, 2017.

The Home and School Association (HaSA) is responsible for the school's major fundraisers. The money raised through these fundraisers will go toward purchasing new programs and improving on existing programs. New programs will be tailored in order to meet the needs of our Saint Paul students. Through your support of the HaSA fundraisers, you will have a tremendous impact on the high level of education offered at Saint Paul Catholic School.

Sincerely,

Deacon Dave

Deacon David Kierski
School Administrator
Saint Paul Catholic School



PARENT/GUARDIAN FINANCIAL RESPONSIBILITY 2017-2018 SCHOOL YEAR

Saint Paul Catholic School offers two options for making tuition payments. The first is payment in full at registration. The second is paying in monthly installments via FACTS. FACTS allows families to pay tuition directly from a bank account, or credit card. There is no fee for using the FACTS tuition program. The link for FACTS is <https://online.factsmgmt.com/signin/3RWLB>. This link is also available on the enrollment drop down on the school's web site www.stpaulcs.org. There is a "convenience fee" charged by FACTS if you fund your account with a credit card.

Parents/guardians of students in grades 3 Year Old Program through Eighth Grade are required to volunteer a minimum of twenty (20) hours per year through our School Volunteer Program, which includes lunch duty, recess duty, class helpers, club moderators, supporting/coordinating programs and activities for the school. The School Volunteer Program also encompasses the support of major fundraising events sponsored by the Home and School Association. Support of the HaSA assumes sales of 10 car raffle tickets and purchase of one Gala ticket.

Families currently receiving financial assistance will automatically be granted $\frac{2}{3}$ of their current financial assistance for the 2017-2018 school year. Families may request additional financial assistance but must apply online through FACTS Grant and Aid by March 15, 2017 in order to be assessed for an increase in financial aid. FACTS Grant and Aid charges a small fee to fill out this application.

Parishioner rate tuition Definition:

To be considered a parishioner of Saint Paul Parish you must meet the following criteria: Be an **active, registered, practicing, and contributing** member of Saint Paul Parish. To be considered **active**, means that you must be **registered** for at least six months and participating in parish life. To be considered **practicing**, means you regularly fulfill your obligation to attend weekly Mass. To be considered **contributing** means that your support must be regular and identifiable through the use of church envelopes or checks. Families who receive Saint Paul Parish Tuition Rates do so because the parish is the school's primary benefactor.

Tuition policy if withdrawing a student:

Any family withdrawing in the first ten (10) school days of the first quarter will be granted a refund (minus the first month's tuition) and have their FACTS tuition payment stopped.

Any family withdrawing after the first ten (10) days of school will be required to pay tuition through the end of the first semester. Any family withdrawing after the end of the first quarter will be required to pay tuition through the end of the year.



St. Paul Catholic School

3007 Country Club Road
 New Bern, NC 28562
 252-633-0100
 www.stpaulcs.org

2017-2018 Tuition Rates

Saint Paul Parishioner Rates:

	2017-2018 TUITION	12 PAYMENTS
1 Child	5,880.00	490.00
2 Children	10,920.00	910.00
3 Children	13,620.00	1,135.00
4 Children	14,520.00	1,210.00
5 Children	14,520.00	1,210.00

Non-Parishioner Rates:

	2017-2018 TUITION	12 PAYMENTS
1 Child	7,200.00	600.00
2 Children	13,680.00	1,140.00
3 Children	16,980.00	1,415.00
4 Children	17,940.00	1,495.00
5 Children	17,940.00	1,495.00

Age Requirements:

A child entering the 3 Year Old Program must be 3 by August 31, 2017

A child entering the 4 Year Old Program must be 4 by August 31, 2017

A child entering Kindergarten must be 5 by August 31, 2017

All Students MUST be toilet trained

School begins at 7:45 AM and ends at 2:50 PM for all students

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2017-2018 MONTHLY PAYMENT SCHEDULE

Twelve Monthly Payments through FACTS Tuition Management collection dates:

Registration/1st Month	February 2017*	December 2017
	July 2017	January 2018
	August 2017	February 2018
	September 2017	March 2018
	October 2017	April 2018
	November 2017	May 2018

Withdrawal Policy:

Any family withdrawing in the first ten (10) school days of the first quarter will be granted a refund (other than their first month's tuition) and have their FACTS tuition payment stopped. Any family withdrawing after this time will be required to pay tuition through the end of the first semester.

Any family withdrawing after the end of the first quarter will be required to pay tuition through the end of the year.

Parents/guardians must confer with the Director of Operations, and the Pastor of Saint Paul Catholic Church for any exceptions to this financial policy.

Volunteer Policy:

Parents/guardians of students in grades 3 Year Old Program through Eighth Grade are required to volunteer a minimum of twenty (20) hours per year through our School Volunteer Program, which includes lunch duty, recess duty, class helpers, club moderators, supporting/coordinating programs and activities for the school. The School Volunteer Program also encompasses the support of major fundraising events sponsored by the Home and School Association.

*New families pay 1st months tuition upon enrollment.